

Report to: **Scrutiny Committee**



Date of Meeting 7<sup>th</sup> December 2023

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Review date for release N/A

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## **Expenditure on Consultants and Agency staff 2022/2023**

### **Report summary:**

This report details capital and revenue spend on consultants and specialist advice and agency staff for 2022/2023.

### **Is the proposed decision in accordance with:**

Budget Yes  No

Policy Framework Yes  No

### **Recommendation:**

To note the details of expenditure on consultants and agency staff in 2022/2023

### **Reason for recommendation:**

To report to Members of Scrutiny Committee the expenditure on consultants and agency staff in the delivery of Council services.

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Portfolio(s) (check which apply):

- Climate Action and Emergency Response
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Democracy, Transparency and Communications
- Economy and Assets
- Finance
- Strategic Planning
- Sustainable Homes and Communities
- Tourism, Sports, Leisure and Culture

**Equalities impact** Low Impact

**Climate change** Low Impact

**Risk:** Low Risk

**Links to background information** N/A

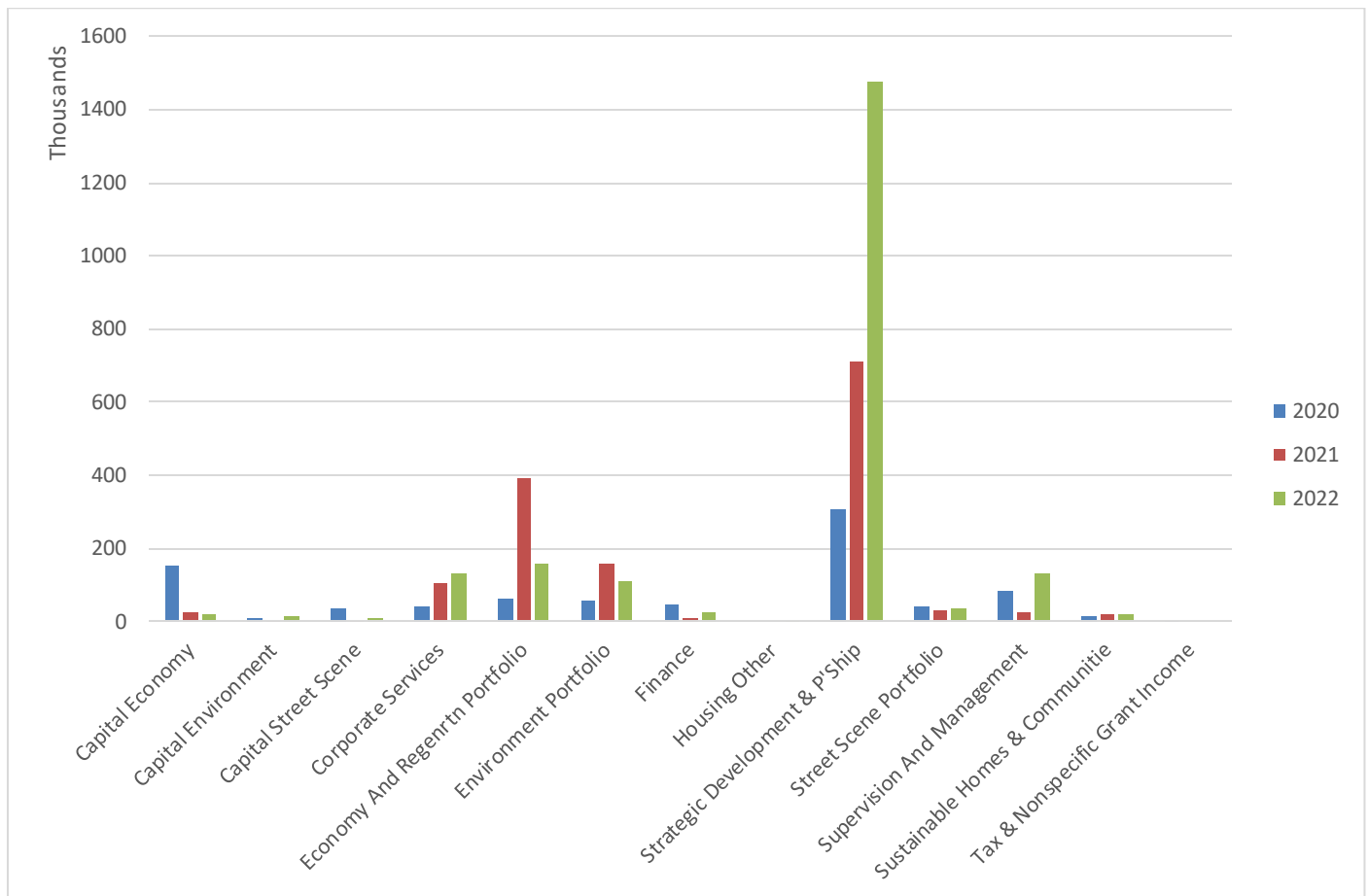
**Link to [Council Plan](#)**

Priorities (check which apply)

- ☒ Better homes and communities for all
- ☒ A greener East Devon
- ☒ A resilient economy

## Consultancy Expenditure 22/23

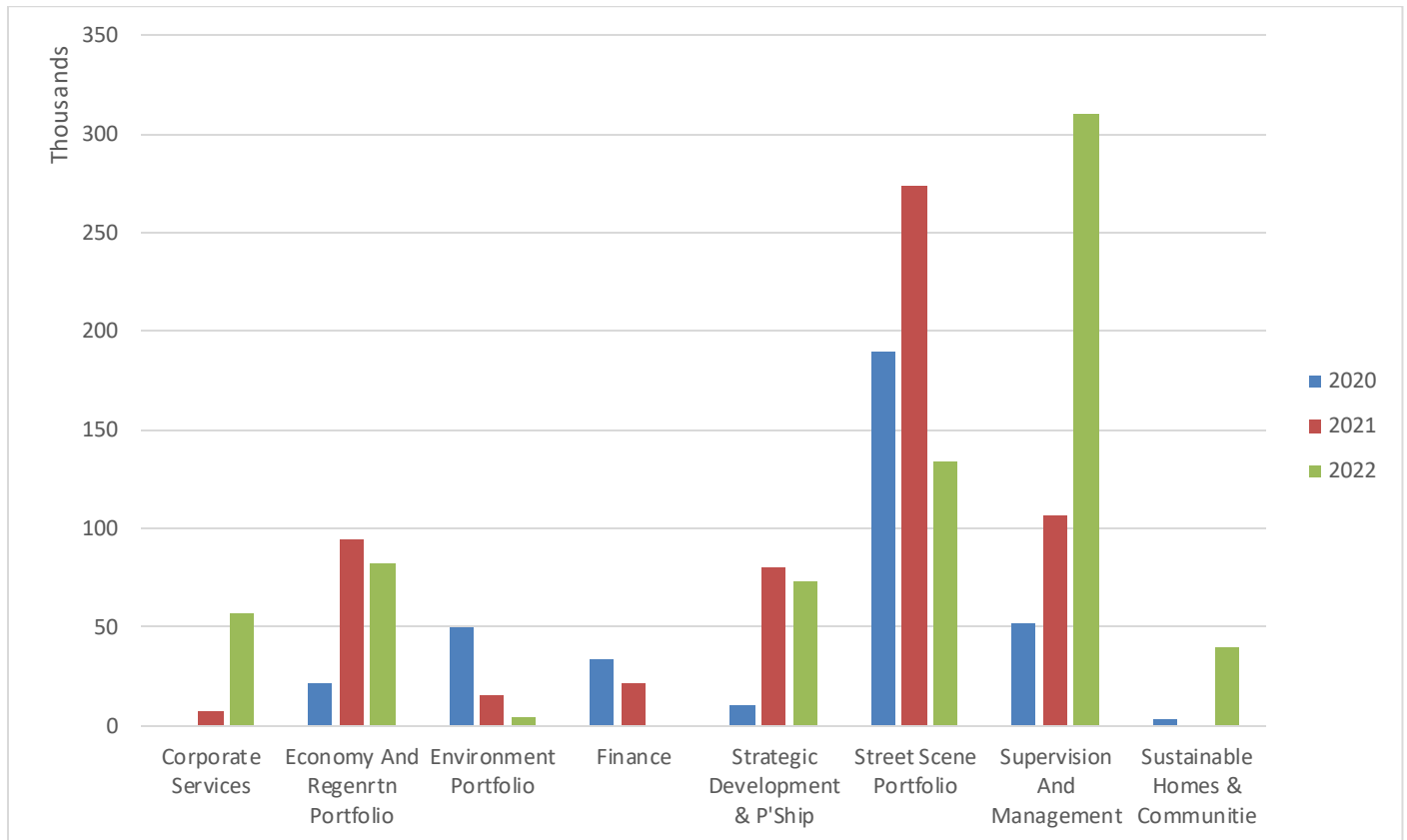
The following graph and table show the variation in consultancy expenditure by portfolio over the last three financial years and those consultants which the council has spent >£25k across all council services respectively. The detail of individual spend by cost centre and consultant with budget manager comments on the justification for the incurred costs can be found in Appendix 1.



No.	Consultant/Supplier	Annual Spend	Company Description	Description of Work Undertaken / Services Provided
1	ANTHESIS (UK) LTD	230,940	Sustainability services and solutions experts	Project and support services for the Heat Distribution Network funded by Central Government Grant
2	Bevan Brittan	155,245	Commercial law practice	Outside legal council services relating to various requirements such as general contract review & Heat Distribution Network
3	WSP UK LTD	131,657	Specialist engineering and environmental consultants	Provision of professional services for various projects including Pebblebed Heath Visitor access improvements, heat distribution network and Queens Drive future site phase input.
4	CBRE LIMITED	129,900	Consultancy Services	Consultancy Advice on review of local plan, progression of inputs and option appraisal
5	ECHELON CONSULTANCY LTD	114,790	Infrastructure recruitment and consultancy services	Supply of temporary staff
6	SARTO THOMAS LTD	111,829	Infrastructure recruitment and consultancy services	Temporary cover due to staff absence/during period of recruitment
7	Terraquest	100,643	Digital planning application and data services	Assisting with the validation of planning applications, processing applications.
8	THE OYSTER PARTNERSHIP LIMITED	79,983	Public and private sector recruitment agency	Temporary cover due to staff absence/during period of recruitment within the Planning Service
9	GLOBAL CITY FUTURES	79,625	Consultancy services that delivers innovative designs and delivers low carbon developments.	HNIP Funded work, review of documents, attendance of consultant meetings and feedback on financial model.
10	ANDREW HOPKINS CONSULTING LTD	58,275	Communications, events, marketing, town centre and project management	Communications Consultancy for the Council
11	Stephen J Pratten	50,060	Chartered project management and quantity surveying services	Project management services across property services, relocation, capital projects and sports grounds.
12	PRICEWATERHOUSECOOPERS LLP	48,500	International professional services and accounting firm	Service Reward Review
13	CARRINGTON WEST LTD	39,860	Environment and Technical Recruitment Specialists.	Supply of temporary staff
14	1ENERGY GROUP LIMITED	38,833	Independent developer of low carbon heat networks.	Cranbrook Extension Project
15	The Planning Inspectorate	37,456	Executive Government Agency of the DLUHC for planning	Cranbrook Plan Examination
16	TORBAY DEVELOPMENT AGENCY	35,773	Provider of business and property services, workspace management and affordable housing	Support services to Estates
17	Fiona Fyfe Associates Ltd	32,550	Urban planning and landscape architectural activities	East of Exeter New Community Landscape Sensitivity and Clyst Valley Assessment
18	FRANCIS TAYLOR BUILDING	31,690	Barristers' chamber with legal expertise for planning, environment, land valuation etc in private or public sector.	Professional fees including review of documents.
19	AVISON YOUNG (UK) LIMITED	31,000	Commercial real estate advisor	Various projects for Economic Development and Property & estates such as the Axe Valley Project, Bid development work for the Levelling Up fund and Thriving Towns project.
20	Hardisty Jones Associates Ltd	27,584	Specialist economic development consultancy who help local public, private and third sector clients to plan for economic development and understand the socio-economic impacts of projects and programmes on areas and societies.	Assistance for local plan development
21	SAVILLS (UK) LIMITED	27,264	Real estate agents and advisors	Production of reports for the Clyst Canopy project
<25K	ALL OTHER 131 Consultants	534,527	131	

## Agency Expenditure 22/23

The following graph and table show variation in Agency expenditure by portfolio over the last three financial years and the breakdown of Agency expenditure for 22/23 with the Budget Manager justification/requirement for the costs.



5CCN - Level 5 Cost Centre Name	6CCN - Level 6 Cost Centre Name	9CCN - Level 9 Cost Centre Name	Customer/Supplier Name	Total	Agency Requirement	Externally Funded	Reason for Expenditure/Project
Corporate Services	Legal Services	Legal Serv	LIGHTHOUSE LAW LIMITED	57,500	Staff Cover	No	Inability to hire property lawyer despite multiple rounds of recruitment.
<b>Corporate Services Total</b>				<b>57,500</b>			
Economy And Regenrtn Portfolio	Building Control	Build Control Fee Earning	BRG INTERIM SOLUTIONS LTD	12,015	BC Surveyor - Plan checking	No	Work load and unable to recruit to a vacant post.
	Building Control	Build Control Non Fee Earning	BRG INTERIM SOLUTIONS LTD	4,005	BC Surveyor - Plan checking	No	Work load and unable to recruit to a vacant post.
	Property And Estates Services	Property Services	MACDONALD & COMPANY FREELANCE LTD	52,829	Staff Cover	No	Work load
	Economic Development	Exm Reg - Queen'S Drive	COMENSURA LTD	13,827	Staff Cover	No	seasonal worker for grounds maintenance etc on Queen's Drive
<b>Economy And Regenrtn Portfolio Total</b>				<b>82,676</b>			
Environment Portfolio	Public Health	Enviro Protection Team	THE OYSTER PARTNERSHIP LIMITED	4,409	Specialist Skill	No	Specialist skills/experience and qualifications required in order to meet statutory functions. Also covering a period of maternity cover.
<b>Environment Portfolio Total</b>				<b>4,409</b>			
Strategic Development & P'Ship	Development Management	Development Management	DEVON COUNTY COUNCIL	14,675	Staff Cover	No	Workload and unable to recruit to a vacant post
	Development Management	Development Management	VARNOM & ROSS LTD	6,958	Staff Cover	No	Workload and unable to recruit to a vacant post
	Growth Point	New Growth Point Delivery Team	HAYS	51,801	Staff Cover	No	Workload and unable to recruit to a vacant post
<b>Strategic Development &amp; P'Ship Total</b>				<b>73,434</b>			
Street Scene Portfolio	Parks And Pleasure Grounds	Gm West	COMENSURA LTD	35,035	Staff Cover	No	Annual agency staff to cover seasonal demands
	Street Cleansing	Sc East	SIDMOUTH TOWN COUNCIL	10,525	Staff Cover	Yes	Agency staff to cover town council work
	Street Cleansing	Sc West	COMENSURA LTD	88,759	Staff Cover	No	Annual agency staff to cover seasonal demands
<b>Street Scene Portfolio Total</b>				<b>134,319</b>			
Supervision And Management	Supervision And Mgt General	Hsg Asset & Property Team	HAYS	1,852	Staff Cover	No	Unable to recruit permanent staff members - Agency only alternative solution to deliver business as usual.
	Supervision And Mgt General	Strat Lead Hsg Health & Env	BUILDING RECRUITMENT CO LTD	3,330	Staff Cover	No	Unable to recruit permanent staff members - Agency only alternative solution to deliver business as usual.
	Supervision And Mgt General	Hsg Landlord Services	BUILDING RECRUITMENT CO LTD	108,267	Staff Cover	No	Unable to recruit permanent staff members - Agency only alternative solution to deliver business as usual.
	Supervision And Mgt General	Hsg Landlord Services	C & P CONTRACTING SOLUTIONS	54,900	Staff Cover	No	Unable to recruit permanent staff members - Agency only alternative solution to deliver business as usual.
	Supervision And Mgt General	Hsg Landlord Services	BUILDING RECRUITMENT CO LTD	2,401	Staff Cover	No	Unable to recruit permanent staff members - Agency only alternative solution to deliver business as usual.
	Supervision And Mgt General	Hsg Systems And Strategy	C & P CONTRACTING SOLUTIONS	28,800	Staff Cover	No	Unable to recruit permanent staff members - Agency only alternative solution to deliver business as usual.
	Supervision And Mgt Special	Estate Management	BUILDING RECRUITMENT CO LTD	28,047	Staff Cover	No	Unable to recruit permanent staff members - Agency only alternative solution to deliver business as usual.
	Supervision And Mgt Special	Commnl Areas Cleaning	COMENSURA LTD	38,466	Staff Cover	No	Unable to recruit permanent staff members - Agency only alternative solution to deliver business as usual.
	Supervision And Mgt Special	Mobile Support Officers	COMENSURA LTD	43,899	Staff Cover	No	A couple of cases where short term cover was required and it was deemed that recruitment would take too long through the usual channels. Agency staff was the best option in each case.
<b>Supervision And Management Total</b>				<b>309,962</b>			
Sustainable Homes & Communities	Public Health Housing	Hsg And Gen Health Group	THE OYSTER PARTNERSHIP LIMITED	40,219	Staff Cover	No	Work load and unable to recruit to a vacant post. And Maternity cover.
<b>Sustainable Homes &amp; Communities Total</b>				<b>40,219</b>			
<b>Grand Total</b>				<b>702,519</b>			

**Financial implications:**

The financial implications are included within the body of the report.

**Legal implications:**

There are no legal implications requiring comment.

# Appendix 1

5CCN - Level 5 Cost Centre Name	6CCN - Level 6 Cost Centre Name	9CCN - Level 9 Cost Centre Name	Customer/Supplier Name	Total	Staffing Requirement / Technical Support Requirement	Externally Funded	Reason for Expenditure/Project
Capital Economy	Capital Corp Build And Security	Hq Relocation Project	Stephen J Pratten	8,578	Technical Support	No	Project Management Services
	Capital Industrial Sites	Var. Corp Props External Repairs	BISHOPSGATE EMPLOYMENT SERVICES	2,000	Technical Support	No	Project Facilities Services
		Honiton Mini Site Nr3 Retaining Wall	Stephen J Pratten	3,164	Technical Support	No	Project Management Services
	Capital Public Halls Pavilion	Exmouth Pavilion - Refurb & Improvements	Stephen J Pratten	2,434	Technical Support	No	Project Management Services
		Exmouth Pavilion - Refurb & Improvements	PRISM MEASURED SURVEYS	1,235	Technical Support	No	Topographical survey
Capital Environment	Capital Sprts Centres And Pool	Honiton Pool And Changing Room	Stephen J Pratten	311	Technical Support	No	Project Management Services
		Ottery & Broadlyst Lc Roofs	BISHOPSGATE EMPLOYMENT SERVICES	6,890	Technical Support	No	Project Facilities Services
		Var. Led Sites - Sports Halls Floors	BISHOPSGATE EMPLOYMENT SERVICES	4,000	Technical Support	No	Project Facilities Services
		Various Led Sites - Swim Pool Plant Works	Stephen J Pratten	1,082	Technical Support	No	Project Management Services
Capital Street Scene	Capital Beaches And Foreshores	Cliff Works	John Grimes Partnership Ltd	3,760	Technical Support	No	Specialist cliff inspections using skills and training we do not have in house
		Seaton Coast Protect Scheme	BGP COUNCIL	7,565	Technical Support	No	Seaton BMP Assistance
Corporate Services	Corporate Activities	Multi Serv Acty Annual	THE DIVERSE REGENERATION COMPANY CIC	1,320	Technical Support	No	Support and Advice - Welcome Back Fund
		Multi Serv Acty Annual	Devon Association of Local Councils	53	Technical Support	No	DALC assistance re a new parish council
	Ict Services	Devon Shared It Project	TEIGNBRIDGE DISTRICT COUNCIL	8,666	Technical Support	No	Project across Strata to update all IT policies
	Org Development Services	Human Resources	DEVON COUNTY COUNCIL	5,697	Staff Cover	No	HR Operations Project. Services of HR staff bought in from DCC. This was to deal with heavy workload of HR cases. Part of the cost relating to HRA recharged to HRA
		Human Resources	LNRS DATA SERVICES LTD	4,989	Technical Support	No	Xpert Hr Annual Licence Renewal (HR technical support)
		Od&T Communications Team	ANDREW HOPKINS CONSULTING LTD	58,275	Staff Cover	No	Communications Manager staff post is vacant so Andrew Hopkins is providing cover
		Organisational Development	PRICEWATERHOUSECOOPERS LLP	48,500	Technical Support	No	£44,500 = Staff Pay Review Consultancy and £4,000 = Stakeholder meeting attendance x 2 for SMT and Personnel Committee
	Civic Expenses	Cv19 Omicron Hospitality & Leisure Grant	ACS LTD	500	Technical Support	Yes	Creation of policy for Council tax (energy rebate scheme) grant distributions
		Energy Rebate Scheme (Main Scheme)	ACS LTD	1,000	Technical Support	Yes	Creation of NDR TR and NDR RHL Schemes policies for grant distributions & support
		Cv19 Additional Relief Fund (Carf)	ACS LTD	800	Technical Support	Yes	Creation of NDR TR and NDR RHL Schemes policies for grant distributions & support
		Exm Reg - Queen'S Drive	The South West Research Company Ltd	5,600	Technical Support	No	Visitor Survey
		Exm Reg - Queen'S Drive	RMA ENVIRONMENTAL LTD	1,550	Technical Support	No	Provision of FRA
		Rhsf Funding	AVISON YOUNG (UK) LIMITED	30,000	Technical Support	Yes	Axe Valley Study
		Seaton Visitor Centre	Faithful+Gould	8,109	Technical Support	No	Building Defects Consultation
		Seaton Visitor Centre	LAMBERT SMITH HAMPTON	1,600	Technical Support	No	Valuation of Exhibits at Seaton Jurassic
		Seaton Visitor Centre	Stephen J Pratten	19,133	Technical Support	No	Project Management Services
		Seaton Visitor Centre	CRYSTAL JOHNSON	1,372	Technical Support	No	Integration Consultation Proposal
		Seaton Visitor Centre	Onspot Surveys Ltd	1,850	Technical Support	No	CCTV Survey of the existing drainage
		Tourism Strategy	VIEW FROM THE HILL CONSULTING	24,000	Technical Support	No	Development of Tourism Strategy
		Fosseway Court (Fmr Moridunum)	JRC CONSULTING ENGINEERS LTD	1,800	Technical Support	Yes	Engineer to assess safety of Moridunum structure
		Fosseway Court (Fmr Moridunum)	NASH PARTNERSHIP TA EDWARD NASH LLP	4,200	Technical Support	No	Design Brief preparation for marketing documents
		Fosseway Court (Fmr Moridunum)	Kendall Kingscott	8,681	Technical Support	Yes	Regular visits to check for damage to council land and property from neighbouring works
	Property And Estates Services	Asset Management Plan	PHILIP PRICE SURVEYORS LTD	3,000	Technical Support	No	Topographical survey Hayne Lane
		Estates	TORBAY DEVELOPMENT AGENCY	35,773	Technical Support	No	Estates Support Services
		Property Services	BISHOPSGATE EMPLOYMENT SERVICES	959	Technical Support	No	Project facilities services
		Property Services	Stephen J Pratten	4,162	Technical Support	No	Project Management Services
	Building Control	Build Control Fee Earning	SIMON BASTONE ASSOCIATES LTD	356	Technical Support	No	Calculation checking
		Build Control Non Fee Earning	SIMON BASTONE ASSOCIATES LTD	119	Technical Support	No	Calculation checking
	Corporate Buildings	Sidmth Knowle	THOMAS LISTER	2,500	Technical Support	No	Valuation Service for the Knowle Sidmouth
		Blackdown House Hq Honiton	VAIL WILLIAMS	5,249	Technical Support	No	Services for Rating Reduction BDH
Environment Portfolio	Aonb And Countryside	Aonb - Agri Env/Natural Capital	EMMA HERROD	1,776	Technical Support	Yes	farm group/events
		Aonb - Agri Env/Natural Capital	Defra	1,779	Specialist Skill	Yes	Defra project
		Aonb - Defra Core Project Funding	CREEDY ASSOCIATES LTD	987	Technical Support	Yes	farm event
		Aonb - Defra Core Project Funding	DARTMOOR TREE SURGEONS LTD	50	Technical Support	Yes	report
		Aonb - Defra Core Project Funding	DAVID WILKINS	307	Technical Support	Yes	plans
		Aonb - Defra Core Project Funding	D Y DIXON	3,912	Technical Support	Yes	review of ops
		Aonb - Defra Core Project Funding	GECKOELLA LTD	1,109	Technical Support	Yes	nature mapping
		Aonb - Defra Core Project Funding	JENNIFER LAMPERT ASSOCIATES LTD	3,350	Technical Support	Yes	planning advice
		Aonb - Defra Core Project Funding	P L PHIPPS T/A PRESENTATIONS UNLIMITED	4,050	Technical Support	Yes	survey
		Aonb - Defra Core Project Funding	THE SID VALE ASSOCIATION	5,000	Technical Support	Yes	exhibition/event
		Aonb - Defra Core Project Funding	WESTCOUNTRY RIVERS TRUST	990	Technical Support	Yes	report
		Aonb - East Devon Farmers Group	CREEDY ASSOCIATES LTD	500	Technical Support	Yes	Farm Carbon event
		Aonb - East Devon Farmers Group	EMMA HERROD	1,539	Technical Support	Yes	Event
		Aonb - East Devon Farmers Group	FARMING & WILDLIFE ADVISORY GROUP	756	Technical Support	Yes	Event
		Aonb - East Devon Farmers Group	Mr M F Edwards	300	Technical Support	Yes	Hedge workshop
		Aonb Team	SIMON PARDOE	873	Technical Support	Yes	data collection
		Aonb Team	Mr S Pardoe	291	Technical Support	Yes	data collection
		Aonb Team	PHILIPPE PLANEL	200	Technical Support	Yes	event

		Aonb-Nature & Species Recovery/Biodiversity	ECOLOGIC CONSULTANT ECOLOGISTS LLP	1,500	Technical Support	Yes	data analysis
		Aonb-Nature & Species Recovery/Biodiversity	RUTH WORSLEY	2,600	Technical Support	Yes	events
		Aonb-Nature & Species Recovery/Biodiversity	ANDREWS ECOLOGY LTD	1,626	Technical Support	Yes	survey
		Aonb-Nature & Species Recovery/Biodiversity	Graham Jones	50	Technical Support	Yes	expenses
		Aonb-Nature & Species Recovery/Biodiversity	Miss S Butcher	350	Technical Support	Yes	event
		Farming In Protected Landscape	ECOLOGIC CONSULTANT ECOLOGISTS LLP	1,400	Technical Support	Yes	Meadow management advice
		Farming In Protected Landscape	Mrs N J Westlake	600	Technical Support	Yes	LAP meeting & exp
		Farming In Protected Landscape	Nicola Westlake	150	Technical Support	Yes	LAP meeting & exp
		Farming In Protected Landscape	Straight Line Nutrition Ltd	386	Technical Support	Yes	Herbal Lays workshop
		Farming In Protected Landscape	Tamsin Loxley	3,398	Technical Support	Yes	This was for FIPL grant -
		Farming In Protected Landscape	Farming and Wildlife Advisory Group	150	Technical Support	Yes	LAP meeting & exp
		Farming In Protected Landscape	Farming and Wildlife Advisory Group South Wes	761	Technical Support	Yes	LAP meeting & exp
		Farming In Protected Landscape	Farming & Wildlife Advisory Group South West	150	Technical Support	Yes	LAP meeting & exp
		Farming In Protected Landscape	Harvard & Co	350	Technical Support	Yes	LAP meeting & exp
		Farming In Protected Landscape	Mr S Bullingham	360	Technical Support	Yes	LAP meeting & exp
		Farming In Protected Landscape	R J Vincent & Sons	150	Technical Support	Yes	LAP meeting & exp
		Farming In Protected Landscape	The National Trust	304	Technical Support	Yes	LAP meeting & exp
		Countryside Team	TREEHOUSE ARBORICULTURAL	10,977	Technical Support	No	Orbicultural advice
		Aonb - Nature Connectedness/Art	EMMA MOLONY	5,000	Technical Support	Yes	event/design
		Aonb - Access	DOUBLE ELEPHANT PRINT WORKSHOP	1,000	Technical Support	Yes	arts project
		Aonb - Access	EMMA MOLONY	300	Technical Support	Yes	report
		Aonb - Access	ANNA BANESS T/A ROOKE LANDSCAPE SERVICES	5,420	Technical Support	Yes	EDW survey
		Aonb - Access	PLANET & PEOPLE CIC	1,500	Technical Support	Yes	guidance
		Aonb - Access	SENSORY TRUST	4,875	Technical Support	Yes	survey
		Aonb - Access	SIDMOUTH WALKING FESTIVAL 2014	200	Technical Support	Yes	works
		Aonb - Heritage Initiatives	AW and NJ Westlake	150	Technical Support	Yes	FIPL expenses
	Arts Development	Arts Spec Promotions	CLAIRE GULLIVER	500	Technical Support	No	Fundraiser consultancy
		Arts Spec Promotions	FESTIVALS & EVENTS INTERNATIONAL LTD	14,666	Technical Support	No	Cultural Strategy
		Audience Dev Proj - Arts Cncl	CLAIRE GULLIVER	875	Technical Support	Yes	events
		Audience Dev Proj - Arts Cncl	Malcolm Robertson	755	Technical Support	Yes	events
		Audience Dev Proj - Arts Cncl	THE INCLUSION AGENCY CIC	1,700	Technical Support	Yes	events
		Leisure Strategy Development	STRATEGIC LEISURE LTD	9,500	Technical Support	No	report
		Thelma Hulbert Gallery	Malcolm Robertson	1,810	Technical Support	No	events
		Thg - The Creative Cabin	Malcolm Robertson	383	Technical Support	Yes	events
	Car Parks	Car Park Management	ANDREW ENNIS & ASSOCIATES	1,500	Technical Support	No	Completion of draft motorhome policy post retirement - before new service manager in post.
	Climate Change	Climate Change Service Lead	DEVON COUNTY COUNCIL	140	Technical Support	No	Carbon reduction planning
		Climate Change Service Lead	Malcolm Robertson	2,427	Technical Support	No	Tech Support
		Climate Change Service Lead	UNIVERSITY OF EXETER	545	Technical Support	No	Project Work
		Climate Change Service Lead	JENNY JONES	1,335	Technical Support	No	Garden Design
	Public Health	Enviro Protection Team	BUREAU VERITAS UK LIMITED	1,950	Technical Support	No	Completion of Air Quality Annual Status Report due to lack of in-house skills at that time
		Enviro Protection Team	M A VERNON LTD	550	Technical Support	No	Specialist cleaning company for a premises
	Sports Centres And Swim Pools	Led Client Side Costs	STRATEGIC LEISURE LTD	1,800	Technical Support	No	SLL Monitoring
Finance	Financial Services	Accountancy Section	LAVAT CONSULTING LTD t/a PSTAX	2,065	Technical Support	No	Specialist VAT advice
		Accountancy Section	LINK ASSET SERVICES	2,250	Technical Support	No	Specialist Treasury Management advice
	Hsg And Council Tax Admin	Cncl Tax Liab And Recovery	ACS LTD	1,190	Technical Support	No	£440 = Drbog Support 2022 & £750 = Council Tax Premiums Report & Premiums
		Cncl Tax Liab And Recovery	CAPITA BUSINESS SERVICES LTD	11,695	Technical Support	No	£6,500 = Council Tax Boundary Change Consultancy. £470 End Of Year Webinar Council Tax. £4,725 End of Year Support Tokens.
		Hsg Ben Section	ACS LTD	840	Technical Support	No	£440 = DRBOG Support 2022. £400 Council Tax Reduction Consultation Documentation
		Hsg Ben Section	CAPITA BUSINESS SERVICES LTD	940	Technical Support	No	£470 End of Year Benefits Webinar & £470 End of Year Subsidy Webinar
		Nndr	ACS LTD	3,170	Technical Support	No	£220 = DRBOG Support 2022. £1,200 = DRBOGSupport 2023. £400 = NDR DRR RHL Relief 2023. £400 NDR SSB Relief 2023- 26. £400 = NDR DRR Heat Network Relief. £550 = Creation of NDR Discretionary Relief Policy CARF.
		Nndr	CAPITA BUSINESS SERVICES LTD	2,170	Technical Support	No	£420 End of Year Business Rates Webinar & £1,750 Business Rates software changes England TR-SSB 2023
		Revs & Bens Covid 19 Work	ACS LTD	950	Technical Support	Yes	£450 = Creation of Council Tax Support Fund Policy 2023. £500 = Creation of Energy Bills Support Scheme Alternative Funding Policy February 2023
		Revs & Bens Covid 19 Work	CAPITA BUSINESS SERVICES LTD	895	Technical Support	Yes	Council Tax Support Fund 2023 Changes
Strategic Development & P'Ship	Development Management	Development Management	Argus Software (UK) Ltd.	817	Technical Support	No	Specialist software for undertaking development viability appraisals.
		Development Management	BURGESS SALMON	22,000	Technical Support	Yes	Legal work on a Section 106 agreement
		Development Management	CARRINGTON WEST LTD	39,860	Staff Cover	No	Agency cover for vacant planning officer posts
		Development Management	COMENSURA LTD	21,386	Staff Cover	No	Agency cover for vacant planning officer posts
		Development Management	Fiona Fyfe Associates Ltd	21,713	Technical Support	No	Specialist Landscape Consultant
		Development Management	FRANCIS TAYLOR BUILDING	31,690	Technical Support	No	Legal representation at planning inquiry



	Development Management	LAMBERT SMITH HAMPTON	15,463	Technical Support	No	Legal representation at planning inquiry
	Development Management	NO5 BARRISTERS CHAMBERS LIMITED	1,200	Technical Support	No	Legal advice
	Development Management	SARTO THOMAS LTD	111,829	Staff Cover	No	Agency cover for vacant planning officer posts
	Development Management	Terraquest	100,643	Staff Cover	No	External support for validating planning applications due to staff shortages
	Development Management	THE OYSTER PARTNERSHIP LIMITED	79,983	Staff Cover	No	Agency cover for vacant planning officer posts
	Development Management	The Planning Inspectorate	37,456	Technical Support	No	Cranbrook plan examination charges
	Development Management	WSP UK LTD	3,500	Technical Support	No	Specialist advice on costings for viability assessment work on Cranbrook Plan
	Development Management	BATEMAN RURAL ASSOCIATES LTD	548	Technical Support	No	Specialist advice on agricultural development
	Development Management	Park Avenues	17,264	Staff Cover	No	Agency cover for vacant planning officer posts
Growth Point	Clyst Canopy Project	CITY SCIENCE CORPORATION LIMITED	10,524	Technical Support	No	Specialist business analysis for Canopy project
	Clyst Canopy Project	SAVILLS (UK) LIMITED	27,264	Technical Support	No	Clyst Canopy project work technical expertise
	Dog Project Officer	PROJECT COSMIC	500	Technical Support	No	Website design service
	Enterprise Zone	ALDER & ALDER LIMITED	3,150	Technical Support	No	Marketing and communications expertise including marketing brochure for the EZ
	Enterprise Zone	FELIX NORTHOVER PHOTOGRAPHY	1,985	Technical Support	No	Filming & photography services for marketing and communications
	Enterprise Zone	GRW Photography	1,080	Technical Support	No	Filming & photography services for marketing and communications
	Enterprise Zone	LAWTZ DESIGN GROUP	90	Technical Support	No	Signage Design for the EZ
	Habitat Regulations Control	EAST DEVON TREE CARE	1,577	Technical Support	Yes	Tree surveys of car parks on Pebblebed Heaths as part of improvement works.
	Habitat Regulations Control	FOOTPRINT ECOLOGY LTD	410	Technical Support	Yes	South Devon Visitor Surveys 2020
	Habitat Regulations Control	PROJECT COSMIC	1,300	Technical Support	Yes	Website updates
	Habitat Regulations Control	SOMERSET COUNTY COUNCIL	729	Technical Support	Yes	Payment to utilise Highways infrastructure procurement framework with WSP.
	Habitat Regulations Control	WSP UK LTD	35,657	Technical Support	Yes	Project development and management for Pebblebed Heaths Visitor Access Improvements.
	Habitat Regulations Control	SOUTH WEST ARCHAEOLOGY LTD	904	Technical Support	Yes	Archaeological surveys of car parks on Pebblebed Heaths as part of improvement works.
	Habitat Regulations Control	THE WAY DESIGN LTD	8,865	Technical Support	Yes	Interpretation and signage design/manufacturing as part of improvement works.
	Heat Distribution Project	ANTHESIS (UK) LTD	132,856	Technical Support	Yes	Project management services for District Heating project
	Heat Distribution Project	Bevan Brittan	102,533	Technical Support	Yes	Interconnector project delivery consultants and planning
	Heat Distribution Project	DEVON COUNTY COUNCIL	8,454	Technical Support	Yes	Procurement support for project
	Heat Distribution Project	GLOBAL CITY FUTURES	79,625	Technical Support	Yes	Outline business case support
	Heat Distribution Project	WSP UK LTD	75,000	Technical Support	Yes	Monkerton Hill Barton Interconnector consultants and planning
	Heat Distribution Project	CLIFTON EMERY DESIGN	9,730	Technical Support	Yes	Architectural services
	New Growth Point Delivery Team	Bevan Brittan	36,714	Technical Support	Yes	Legal technical services
	New Growth Point Delivery Team	UNIVERSITY OF EXETER	3,270	Technical Support	Yes	Research work into proposals for efficiency utilisation
	Routes For Roots	PHIL COLLINS ASSOCIATES	1,531	Technical Support	Yes	Vision and funding strategy for Clyst Valley region
	Routes For Roots	PORTFOLIO FIVE LTD	500	Technical Support	Yes	Pinhoe heritage map production
	La Business Growth Incentive	EAST DEVON EXCELLENCE	5,000	Technical Support	Yes	Support for Taste of East Devon
	Garden Comtees & Del Vehicles	CBRE LIMITED	129,900	Technical Support	Yes	Consultancy support for Garden Communities site viability assessments
	Hindu Expansions Areas	ANTHESIS (UK) LTD	98,083	Technical Support	Yes	Project management services for Cranbrook Heat Network
	Hindu Expansions Areas	Bevan Brittan	15,998	Technical Support	Yes	Consultancy advice
	Hindu Expansions Areas	DEVON COUNTY COUNCIL	1,148	Technical Support	Yes	ESCO Contractor Support work
	Hindu Expansions Areas	ENERGY GROUP LIMITED	38,833	Technical Support	Yes	Heat Network consultancy Advice
	East Devon Cultural Program	PROJECT COSMIC	5,045	Technical Support	Yes	Arts and Culture East Devon - Website design and development
	East Devon Cultural Program	FIONA PAGE-TURNER	3,150	Technical Support	Yes	ACED Training and Website project
	East Devon Towns Fsbty Work	AVISON YOUNG (UK) LIMITED	1,000	Technical Support	Yes	Market advice on OSM Youth Hub
	East Devon Towns Fsbty Work	COREUS PROJECTS LTD	2,650	Technical Support	Yes	The Station Hub Condition Survey
	East Devon Towns Fsbty Work	WSP UK LTD	17,500	Technical Support	Yes	Honiton Car Parks Development Feasibility
	East Devon Towns Fsbty Work	NASH PARTNERSHIP TA EDWARD NASH LLP	12,355	Technical Support	Yes	Station Hub Ottery St Mary Feasibility Study
Planning Policy	Neighbourhood Planning	DEBORAH MCCANN LTD	3,500	Technical Support	Yes	Independent examination of Kilnington Neighbourhood Development plan
	Planning Policy	BENNETT LEISURE & PLANNING LTD	4,227	Technical Support	No	Specialist skills input for Playing Pitch Strategy production
	Planning Policy	Fiona Fyfe Associates Ltd	10,838	Technical Support	No	Lack of staff time to undertake landscape assessment work to inform local plan production.
	Planning Policy	FOOTPRINT ECOLOGY LTD	2,595	Technical Support	No	Specialist ecological assessment work, given lack of n-house skills/time, to support local plan production.

		Planning Policy	INTELLIGENT PLANS & EXAMINATIONS LTD	5,084	Technical Support	No	Examination of neighbourhood plan. Has to be an external appointment.
		Planning Policy	JBA CONSULTING	17,060	Technical Support	No	Specialist flooding assessment work, noting lack of in-house skills, to support local plan production.
		Planning Policy	ROYAL HASKONING DHV	2,495	Technical Support	No	Specialist water supply/waste water assessment work, noting lack of in-house skills, to support local plan production.
		Planning Policy	UNIVERSITY OF PLYMOUTH	9,009	Technical Support	No	Specialist cliff erosion assessment work, noting lack of in-house skills, to support local plan production.
		Planning Policy	Hardisty Jones Associates Ltd	27,584	Technical Support	No	Specialist economic/employment assessment work, noting lack of in-house skills, to support local plan production.
		Planning Policy	ANDREW ASHCROFT PLANNING LTD	7,457	Technical Support	No	Examination of neighbourhood plan. Has to be an external appointment.
		Planning Policy	IAN KEMP	175	Technical Support	No	Specialist appointment, Programme Officer, to support Inspector in Examination of the Cranbrook Plan.
	Strategic DevmT & P'Ship Mgmt	Town Regeneration Schemes	John Grimes Partnership Ltd	850	Technical Support	No	Civil, Structural, Geotechnical and Environmental Engineering Consultancy providing a Site Survey And Report In Respect Of Jacobs Ladder
		Town Regeneration Schemes	JRC CONSULTING ENGINEERS LTD	675	Technical Support	Yes	Site inspection to check for damage at Seaton Moridunum
		Town Regeneration Schemes	AP Land Surveys Ltd	895	Technical Support	No	Topographical survey of Seaton Moridunum
		Town Regeneration Schemes	Capstick's Solicitors LLP	3,725	Technical Support	No	Advice on Overage clause Drill Hall Sidmouth
Street Scene Portfolio	Amenity Facilities	Norman Lockyer Observatory	Stephen J Pratten	11,195	Technical Support	No	Project Management Services
		Norman Lockyer Observatory	STRUCTUREHAUS LTD	2,870	Technical Support	No	Pre-construction design services up to and including RIBA Stage 4
		Coast Protection	BCP COUNCIL	1,120	Staff Cover	No	Help to progress work whilst team staff levels were low
		Coast Protection	ABCAS (UK) LTD	9,620	Technical Support	No	Cliff inspection access works
		Coast Protection	LEWIS BROWN	725	Technical Support	No	Survey and design work for Budleigh Steamer Steps project
	Street Scene Support Services	Streetscene Operations	RMA ENVIRONMENTAL LTD	990	Technical Support	No	Flood risk assessment The Strand Exmouth
	Beaches & Foreshores	Beaches Foreshores	BRIDGE CIVIL ENGINEERING LTD	5,000	Technical Support	No	Early contractor involvement/design work for Budleigh Steamer Steps Project
	Flood Prevention Revenue	Flood Prevn	BCP COUNCIL	2,296	Staff Cover	No	Help to progress work whilst team staff levels were low
Supervision And Management	Supervision And Mgt General	Hra Supervision And Management	VALUATION OFFICE AGENCY ADMINISTRATION	5,143	Technical Support	No	Asset Valuations of Housing Stock Assets
		Hra Supervision And Management	HOUSING FINANCE SPECIALISTS (HFS) LTD	7,200	Technical Support	No	Business Planning Support
		Hsg Asset & Property Team	CAPITA BUSINESS SERVICES LTD	2,050	Technical Support	No	One Housing Consultancy Days
		Hsg Asset & Property Team	ECHELON CONSULTANCY LTD	114,790	Staff Cover	No	Interim Support
Sustainable Homes & Communitie	Community Lead Housing	Community Led Housing Res Fund	MIDDLEMARCH COMMUNITY LED HOUSING CIC	17,200	Technical Support	Yes	Community Led Housing Support Services
	Housing Task Force	Housing Task Force	SHELTON DEVELOPMENTS LTD	850	Technical Support	No	Appraisal Service x 1 - Shelton Development
		Housing Task Force	SEARCHFLOW LTD	71	Technical Support	No	Water And Drainage Search Fees for Whitebridges
Housing Other	Community Development Work	Community Development Work	SERVICE INSIGHTS LTD	3,440	Technical Support	Yes	Tenant Satisfaction Survey
Grand Total				2,127,983			

